



**STATE OF OKLAHOMA**  
**Board of Examiners of Psychologists**

**MINUTES OF THE MEETING OF THE BOARD**  
**September 21, 2018**

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, September 21, 2018, at the Colcord Center, 421 NW 13<sup>th</sup> Street, Suite 125, Oklahoma City, OK 73103.

In attendance were: S. Roberson, Ph.D., Chair of the Board; Susan Howard, Ph.D., Vice-Chair of the Board; K. Ward, Ph.D., Member of the Board; R. Randleman, Ph.D., Member of the Board; T. O'Connor, Member of the Board; B. Frizzell, Member of the Board; J. Shirley, Assistant Attorney General; S. Balzer, Assistant Attorney General Special Advisor; T. Rose, Executive Officer of the Board.

Members not present: M. Basso, Ph.D., Member of the Board.

**Announcement and Introduction:**

Dr. Roberson announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

**Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:**

Dr. Roberson announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

**Minutes:**

Board members reviewed the minutes of the July 13, 2018, Board meeting. *Mr. O'Connor made a motion to approve the minutes of the July 13, 2018, meeting, as presented. Dr. Ward seconded the motion and the motion passed. O'Connor, Ward, Howard, Randleman, and Roberson voted for the motion. Frizzell abstained.*

**Status of Current Request for Inquiries:**

Ms. Rose informed Board members that the following Request for Inquiries (RFI) are currently under investigation:

RFI 18-5

RFI 18-8

RFI 18-10

## **Probable Cause Committee Summaries and Recommendations:**

### **RFI 18-6;**

As a member of the Probable Cause Committee, Dr. Ward recused and left the room. On behalf of the Probable Cause Committee, Mr. Shirley provided a recommendation to the Board. After careful review of all of the evidence, the committee finds that there is probable cause that ethical violations occurred. The recommendation of the committee is to postpone the decision of whether or not to recommend the Board file a formal complaint until the psychologist has the opportunity to voluntarily complete a tutorial addressing the following ethical issues:

- APA Ethical Principles of Psychologists and Code of Conduct:
  - 3.04 (Avoiding Harm)
- ASPPB Code of Conduct: III
  - (A)(8) (Continuity of care)
  - (D)(5) (Referrals and request)

The tutorial will consist of the following:

- 1.) Draft a scholarly paper related to the issues involved in the case, which will be supervised by a supervising psychologist.
- 2.) Choice of a supervisor from a list of three, which will be provided by the committee.

Upon completion of the tutorial, the Probable Cause Committee will review the scholarly paper and report from the supervisor, and present a new recommendation to the Board. *Dr. Howard made a motion to accept the recommendation of the committee. Mr. Frizzell seconded the motion and the motion passed. O'Connor, Howard, Randleman, Frizzell, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward was not present for the vote.*

### **RFI 18-7;**

As a member of the Probable Cause Committee, Dr. Ward recused and was not present. On behalf of the Probable Cause Committee, Mr. Shirley provided a recommendation to the Board. Mr. Shirley informed Board members that an investigation took place and a Probable Cause Committee Meeting was held. After review of all of the evidence collected by the investigator, the committee determined there does not appear to be an ethical violation in this matter. The recommendation of the committee is to dismiss RFI 18-7 with no disciplinary action, but send an educational letter to the psychologist regarding ASPPB III (I)(3) Reservations concerning results. Dr. Randleman made motion to accept the recommendation of the committee. Dr. Howard seconded the motion and the motion passed. *O'Connor, Howard, Randleman, Frizzell, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward was not present for the vote.*

### **RFI 18-9;**

As a member of the Probable Cause Committee, Dr. Ward recused and was not present. On behalf of the Probable Cause Committee, Mr. Shirley provided a recommendation to the

Board. After careful review of all of the evidence, the committee finds that there is probable cause that the following ethical violations occurred:

- APA Ethical Principles of Psychologists and Code of Conduct
  - 5.01 Avoidance of False or Deceptive Statements
  - 9.06 Interpreting Assessment Results
- ASPPB Code of Conduct III
  - (D)(1) Providing explanation of procedures
  - (F)(3) Services involving more than one interested party
  - (I)(3) Reservations concerning results

The recommendation of the committee is for the Board to file a formal Board Complaint and set this matter for hearing. *Mr. O'Connor made a motion to accept the recommendation. Dr. Randleman seconded the motion and the motion passed. O'Connor, Howard, Randleman, Frizzell, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward was not present for the vote.*

### **Reports of Miscellaneous Complaint Issues:**

#### **BC 17-8, Susan Ramseyer, Ph.D. – Presentation of Consent Order.**

As a member of the Probable Cause Committee, Dr. Ward recused and was not present. Board members reviewed the Board Complaint along with the Proposed Consent Order signed by Mr. Shirley and Dr. Ramseyer. Mr. Shirley noted the following ethical violations: APA 5.01 Avoidance of False or Deceptive Statements, ASPPB III Rules of Conduct (G) Representation of Services. (3) Misrepresentation of affiliations and (4) False or Misleading Statements. (J)(2) Use of fraud, misrepresentation, or deception. Additionally, Mr. Shirley informed the Board that the order imposes the following:

1. Respondent shall pay an administrative penalty to the Board in the amount of one thousand dollars (\$1,000), due within thirty (30) days of the date this Order becomes final.
2. Respondent shall reimburse the Board for costs associated with the investigation and prosecution of this matter in the amount of one thousand five hundred dollars (\$1,500), which is due within ninety (90) days of the date the Order becomes final.
3. Respondent agrees to relinquish her license to the Board on or before January 31, 2019, and shall submit a notice of relinquishment and her most recent wallet card to the Board office as evidence of relinquishment. Until Respondent's license is relinquished, her license will be placed on probationary status, during which time Respondent shall take steps to wind down her practice and ensure alternative arrangements have been made for her clients. Should Respondent wish to practice psychology in the State of Oklahoma after her license has been relinquished, Respondent understands she must reapply for licensure pursuant to the Psychologists Licensing Act and Board Rules and that the Board may consider this Order in making its licensure decision. Respondent agrees that if she applies for and is granted licensure at a future date, the Board may impose a probationary period of not more than one year that may include, but not be limited to, continuing education

and supervision requirements determined by the Board at the time of licensure, based on the Findings of Fact and Conclusion of Law in this Order.

4. Respondent is solely responsible for any of the costs associated with completion of the conditions of this order.
5. Respondent understands and agrees that should any future instances be brought to the attention of the Board in which she has violated the Act, the Board reserves the right to prosecute such violations and to consider this Consent Order as a factor in the determination of any sanctions and penalties, if any, should the Board determine any violation has occurred.
6. Failure to comply with any of the terms of this Order may result in further disciplinary action against the Respondent, including, but not limited to, the suspension or revocation of Respondent's license and/or the imposition or extension of a suspension, supervisory, or probationary period.
7. The Board's action of accepting this Order is subject to review and approval by the Oklahoma Attorney General, and this Order shall become final upon completion of the review by the Oklahoma Attorney General unless disapproved, in which case this Order shall be null and void.

*Mr. Frizzell made a motion to accept the Consent Order as presented. Dr. Howard seconded the motion and the motion passed. O'Connor, Howard, Randleman, Frizzell, and Roberson voted for the motion. As a member of the Probable Cause Committee, Dr. Ward was not present for the vote.*

Dr. Ward returned to the room.

#### **UC 17-5 (Jenny Noel)**

At its meeting on May 11, 2018, the Board voted to send a Cease and Desist Letter to Jenny Noel regarding her use of the protected term "psychological" in her business name, "Noel Counseling & Psychological Assessment Services." The Board's action became final after review by the Oklahoma Attorney General on June 12, 2018. Board members reviewed a follow-up response from Ms. Noel indicating that she officially changed the name of her Limited Liability Company (LLC) to "Noel Counseling and Assessment, LLC. Additionally, Ms. Noel's letter stated that all future assessments will be titled Comprehensive Mental Health/Educational Evaluation, not Psychological Evaluation. After review, the Board requested that Ms. Rose send a letter of appreciation to Ms. Noel for her timely response and compliance.

**UC 18-5 (Jacob Hahn, Ph.D.)** Mr. Shirley provided information regarding UC 18-5. Board members reviewed redacted copies of four evaluations completed by Jacob Hahn, Ph.D., a Licensed Professional Counselor (LPC). Each evaluation is titled "Psyc Evaluation" and includes "Hahn Psyc Services, LLC" as the name of his business. After discussion, Board members also reviewed Dr. Hahn's website, which states he "performs psychological evaluations." Dr. Hahn is a Licensed Professional Counselor ("LPC") not a Licensed Psychologist. The Psychologists Licensing Act provides that no person may represent himself or herself as a psychologist or engage in the practice of psychology unless the person is licensed pursuant to the provisions to the Act. 59 O.S., § 1353. The Act defines

“psychologist” as “a person who represents himself or herself to be a psychologist by using any title or description of services incorporating the words “psychology,” “psychological,” or “psychologist,” or by offering to the public or rendering to individuals or to groups of individuals services defined as the practice of psychology.” The Board has previously sent Dr. Hahn a cease and desist letter in the past for unlawfully representing himself as a psychologist by having “psychological services” in the name of his business. *Dr. Ward made a motion to send a cease and desist letter to Dr. Hahn and also inform him that the Board will be filing a complaint with his Board of oversight, the Board of Behavioral Health Licensure (BBHL.) Additionally, a copy of the letter will be sent to the BBHL. Dr. Howard seconded the motion and the motion passed. O’Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.*

**Oklahoma Psychological Association (OPA) discussion/questions regarding medical marijuana issues.** Dr. Lori Holmquist-Day provided Board members information the OPA has gathered during their meetings with legislative working groups regarding SQ 788. *No action was taken.*

Board members took a 15-minute break.

**Letter from Association of State and Provincial Psychology Boards (ASPPB) addressing the Enhanced EPPP.** Dr. Ward educated Board members on the background of the ASPPB Enhanced EPPP. *No action was taken.*

**Psychology Interjurisdictional Compact (PSYPACT) and the PSYPACT Educational Summit, August 15-16, 2018, in Washington D.C. – Jonathan Shirley, AAG.**

Mr. Shirley provided information regarding the Psychology Interjurisdictional Compact (PSYPACT) National Summit that he attended, August 15-16, 2018. *No action was taken.*

**Applications/Report from Application Review Committee:**

**Spencer Wilson, Ph.D., application to employee Christy Thurman, B.S., as a Psychological Technician.** At the July 13, 2018, meeting, the Board denied Dr. Wilson’s application to hire Ms. Thurman as a Psychological Technician based on lack of training. Dr. Wilson submitted a proposal for Ms. Thurman to complete additional coursework. After further review and discussion, *Dr. Roberson made a motion to send Dr. Wilson a letter stating that the Board will not approve the application, as the classes proposed are not graduate level or related to performing psychological testing, also cannot approve courses that have not been taken. However, activities that are not related to testing, and meet the requirements for a Psychological Technician, can be approved by submitting a new application with only qualified activities. Dr. Randleman seconded the motion and the motion passed. O’Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.*

**Sara Rich, PhD., application to employee Irene Chun, B.A., as a Psychological Technician.** Dr. Howard informed Board members the Application Review Committee has not approved Dr. Rich’s application to hire Irene Chun, B.A. as a Psychological Technician (PT) and asked the Board to determine if the application should be approved. After review, *Dr. Roberson made a motion to deny the application, as the proposed PT does not have experience or*

graduate level training related to psychological testing. However, activities that are not related to testing, and meet the requirements for a Psychological Technician can be approved by submitting a new application with only qualified activities. Dr. Ward seconded the motion and the motion passed. O'Connor, Ward, Howard, Frizzell, and Roberson voted for the motion. Randleman voted against the motion.

Board members took a 5-minute break.

**Psychological Technician Committee review of the current guidelines and rules.**

Board members reviewed the report from the Psychological Technician Committee. Dr. Roberson requested all Board members to provide input regarding what training and education should be required, or is appropriate, for the Psychological Technician acceptable activities, before the next meeting. No action was taken, this item was tabled.

**Legislative committee for potential rule and statute changes.** No action was taken.

**Attorney General Opinions:**

Board members reviewed the following Attorney General Opinion:  
**2018-352A;** Denial of Psychological Technician Application.

**Applications approved by the Application Review Committee (July - August 2018):**

*Dr. Ward made a motion to ratify the applications approved by the review committee for July – August 2018. Dr. Randleman seconded the motion and the motion passed. O'Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.*

**Executive Officer's P-Card Statements for Review and Approval (July – August 2018):**

*Dr. Ward made a motion to approve the July – August 2018 P-Card Statements. Dr. Howard seconded the motion and the motion passed. O'Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.*

**Administrative Issues:**

**Monthly Budget/Revenue/Expense Report;** Board members reviewed the monthly budget, revenue, and expense reports. Mr. O'Connor made a motion to accept the reports as presented. Dr. Ward seconded the motion and the motion passed. O'Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.

**Administrative updates;**

Ms. Rose provided the following:

- Revisions to the Psychological Technician Application.
- Informed Board members that she attended the Association of State and Provincial Psychology Boards (ASPPB) Committee on Disciplinary Issues, in Peachtree City, GA, September 7-9, 2018. Currently, the committee is working on ways to ensure that each jurisdiction is reporting disciplinary actions to the ASPPB Disciplinary Data System.
- New booklets with the 2018 Rule changes were provided to each member.

**Legislative updates;** Ms. Rose informed Board members that the Rule Changes became effective September 14, 2018.

Dr. Roberson announced that there is no further business to discuss. *Dr. Randleman made a motion to adjourn. Mr. Frizzell seconded the motion and the motion passed. O'Connor, Ward, Howard, Randleman, Frizzell, and Roberson voted for the motion.*

The meeting adjourned at 1:10 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Teanne Rose".

Teanne Rose  
Executive Officer

**Oklahoma State Board of Examiners of Psychologists  
Application Review Committee Approvals  
July – August 2018**

**Psychological Technicians:**

**Psychologist:**

Timothy Doty, Ph.D.  
Joseph James, Ph.D.  
Merly Mathew, Ph.D.  
Mary Ann Shepherd  
Eileen Parker, Ph.D.

**Psychological Technician:**

Suzanne Schenewerk  
Suzanne Schenewerk  
Ashley Hadwiger  
Ashton Green  
Daniel Gering

**Continuing Professional Education (CPE):**

**Cognitive Processing Therapy: Evidence-Based Treatment for PTSD;** Sponsor: Family and Children's Services; 12 CPE hours; September 20-21, 2018.

**Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements:**

**Applicant:**

Victoria Leigh Tracy, Ph.D.  
Debbie Gomez, Ph.D.  
Elena Doskey, Ph.D.  
Brittany Stewart, Ph.D.  
Darryl Tonemah, Ph.D.  
Alexander Alvarez, Ph.D.  
Laura Krum, Ph.D.  
Audrey Rosenblatt, Ph.D.  
Carrol Smith, Ph.D.  
Kathryn Moore, Ph.D.  
Dolores Christensen, Psy.D.  
Kellen Hughes, Ph.D.

**Approval for:**

Approval to sit for exams  
Approval to sit for exams  
Approval to sit for exams  
Approval of Postdoc/HSP for licensure  
Approval of Postdoc/HSP for licensure  
Approval to sit for exams  
Approval of CPQ and sit for JP Exam  
Approval of PPUS and sit for exams  
Approval of IPUS/changed location  
Approval of Postdoc/HSP for licensure  
Approval of Postdoc/HSP for licensure upon successful completion of JP Exam  
Approval of Postdoc/HSP and sit for JP Exam

**Licensed Health Service Psychologists July – August 2018:**

Brittany Stewart, Ph.D. License Number: 1313 Issue Date: 08/02/2018  
Darryl Parker Tonemah, Ph.D. License Number: 1314 Issue Date: 08/20/2018  
Kathryn Elaine Moore, Ph.D. License Number: 1315 Issue Date: 08/28/2018